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**The Farmworkers Institute of Education and Leadership Development, Inc  
FIELD BOARD OF DIRECTORS QUARTERLY MEETING AGENDA  
EPIC de Cesar Chavez Board of Trustees Meeting**

**Location: Farmworkers Institute of Education & Leadership Development  
CTE Operations Center  
2240 S. Union Ave  
Bakersfield, CA 93307**

Zoom Meeting/Teleconference Location:  
<https://us02web.zoom.us/j/82635346841>

**Meeting ID: 826 3534 6841  
By phone (669) 900-9128**

**Saturday, December 10, 2022 at 9:00 am**

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

**ON THE WEB:** Agendas may be viewed at [www.farmworkerinstitute.org](http://www.farmworkerinstitute.org)

- 1. MEETING CALLED TO ORDER:**
- 2. ESTABLISH A QUORUM**

**Roll Call:**

David Villarino	Dr. Nora Dominguez
Dr. Mark Martinez	Dr. Jesse Ortiz
Ines De Luna	Nadia Villagran

**Nonvoting:**

Patrick Pine, Secretary  
Michael Gomez, Treasurer  
Joseph Casas (*General Counsel*)

**Staff Present:**

Rosa Ruelas	Dr. Tamar Asatryan	Vanessa Gutierrez
Maria Rawls	Silva Ohannessian	Raquel Villarino
Gustavo Olvera	Susana Navarro-Llamas	Adonis Galarza-Toledo

**3. SALUTE TO THE FLAG / FARMWORKER POEM**

**4. ADOPTION OF THE AGENDA**

**5. OPEN PUBLIC FORUM**

*It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.*

*Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.*

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

**6. CLOSE PUBLIC FORUM**

**7. CLOSED SESSION**

*The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.*

- a) Potential Litigation*

**8. OPEN SESSION**

**9. APPROVAL OF THE CONSENT AGENDA:**

*All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:*

- a) Approval of Minutes from September 24, 2022*

**10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**

*There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.*

**11. INFORMATION ITEMS (nonvoting)**

1. David Villarino - President/CEO
  - a) Executive Summary
  - b) Legislative Update
  - c) Administrative Update
  - d) Program Update
  - e) Charitable Purposes Act - Audit Committee, Public Records, Brown Act by John Lemmo
  
2. Rosa Ruelas - Financial Management
  - a) 1st Interim Report
  - b) Financials
  
3. Silva Ohannessian - Human Resources
  - a) Human Resources Report
  
4. Dr. Tamar Asatryan - Strategic Initiatives
  - a) Strategic Initiatives Report; Plan & Results
  - b) Presentation of EPIC de Cesar Chavez High School's Arts, Music, and Instructional Materials Block Grant Plan
  - c) FIELD Grant Resolution
  
5. Maria Rawls - FIELD Advancement
  - a) Real Estate Report
    - Construction & Development
  - b) Marketing
    - General Update
    - Campaigns
  
6. Raquel Villarino - EPIC Instructional Services Assistant Director
  - a) EPIC Plan & Results
  - b) Updated EPIC High School Bell Schedule 2022-2023
  
7. Vanessa Gutierrez - EPIC Student Services Director
  - a) Student Services Plan & Results

8. Gustavo Olvera - EPIC Workforce Development Director
  - a) EPIC Workforce Development Report & Plan
    - I. CTE Plan & Results
    - II. CCEC Plan & Results
    - III. Procurement Policy Amendment to raise the limit to \$5k
    - IV. Resolution to change the name to the Tehachapi ECE Center

**12. OLD BUSINESS:**

**13. NEW BUSINESS:**

**FIELD/EPIC:**

1. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Interim Report?
2. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve to establish an Audit Committee?
3. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Procurement Policy Amendment to raise the limit to \$5k?
4. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the updated EPIC High School Bell Schedule 2022-2023?
5. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve EPIC de Cesar Chavez High School's plan for the A-G Completion Improvement Grant Program FY 2021-2022 which includes the A-G Access Grant and the A-G Learning Loss Mitigation Grant as presented on September 24, 2022?
6. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve EPIC de Cesar Chavez High School's Arts, Music, and Instructional Materials Block Grant Plan?
7. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the resolution titled "FIELD Grant Resolution" which reiterates that Mr. David M. Villarino has the authority to apply for and enter into any agreements for any and all grants on behalf of FIELD?
8. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Resolution to change the name of the ECE Center in Tehachapi from FIELD Childcare Center Tehachapi to Helena Chavez Early Childhood Education Center?

**14. ADJOURNMENT:**

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, March 25, 2023 time and location to be determined.

*This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.*